

WEDNESDAY, APRIL 24, 2019 7:00 PM  
Council Chambers

## **AGENDA**

# **COUNCIL AGENDA**

### **SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on April 24, 2019 at 7:00 p.m.

#### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

#### **REGRETS:**

#### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Planner – Stephanie Poirier, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

#### **ALSO PRESENT:**

Members of the public and press

### **1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at \_\_\_\_\_ p.m.

### **2. APPROVAL OF AGENDA**

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Regular Agenda of Council dated April 24, 2019 be accepted as presented.

### 3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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#### Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

### 4. DEPUTATIONS AND PETITIONS

- Middlesex Federation of Agriculture – Director Dave Bolton
  - Middlesex Federation of Agriculture Info Page  
[04 01 01 MFA 2019-04 Info Page](#)
  - OFA – Agriculture Matters – A Guide for Municipal Councillors and Staff  
[04 01 02 AgMatters2018Municipalitiesv3](#)
  - County of Middlesex Agriculture Strategy Report and Recommendations 2015 – 2020  
[04 01 03 FINAL\\_Ag Strategy Report Recommendations](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council move into Committee of Adjustment to consider the consent and minor variance applications.

- Consent Application – 5338 Longwoods Road – see separate planning agenda  
[04 02 NoticePubMtg 5338LongwoodsRd MinnemaFarms2](#)
- Minor Variance Application – 265 Main Street – see separate planning agenda  
[04 03 NoticePubMtg 265MainSt 2646922OntInc2](#)

### 5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – April 17, 2019  
[05 01 Minutes April 17 2019](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the meeting of Council dated April 17, 2019 be adopted as printed.

## **6. BUSINESS ARISING FROM THE MINUTES**

## **7. VOUCHERS**

Vouchers not anticipated for this meeting.

## **8. ACTION CORRESPONDENCE**

None

## **9. STAFF REPORTS**

a. Fire

1. 2019 Recruitment Drive

[09 a 01 2019 Recruitment Report](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council accept the 2019 recruitment drive report for information.

b. Administration

1. Economic Development Committee Recommendation/Update

[09 b 01 Economic Committee Recommendation Update](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approve the draft terms of reference for the Southwest Middlesex Economic Development Committee.

c. Building

1. March 2019 Building Report

[09 C 01 2019 March Building Report](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the March 2019 building report is received.

d. Finance

1. Adjustment of Property Taxes

[09 d 01 Tax Adjustment 5](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-000-050-06900-0000 by \$944.00 in accordance with MPAC's recommendation.

e. Facilities and Recreation

1. Engineered Wood Fibre

[09 e 01 Engineered Wood Fibre](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approves the bid from Townsend Lumber at a price of \$21.00 per cubic yard plus \$400.00 per load (145 cubic yards per load) for engineered wood fibre for use as playground groundcover.

2. Recreation Committee

[09 e 02 Rec Committee](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approve the attached Terms of Reference for a new municipal Recreation Committee

And

THAT Council appoint one member of Council to sit on this committee

And

THAT Council directs staff to promote the opportunity for all interested parties to complete an application to be considered for volunteering one term on this committee, with applications then reviewed by staff and a recommendation brought back to Council.

f. Public Works

None

## **10. REPORTS OF COMMITTEES**

1. Communities in Bloom Committee Minutes – November 22, 2018

[10 01 CiB November 22 2019 Minutes](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Communities in Bloom committee minutes dated November 22, 2018 are received.

## **11. UNFINISHED BUSINESS**

None

## **12. INFORMATION CORRESPONDENCE**

1. Solicitor General letter concerning animal welfare in Ontario.

[12 01 Heads of Council SolGen](#)

2. Resolution - Town of Minto concerning the Ontario Municipal Partnership Fund

[12 02 MintoFundingResolution](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That the information correspondence is received and filed.

## **13. COUNCILLORS COMMENTS AND ENQUIRIES**

Notice of Motion re: Arboretum from the April 17, 2019 council meeting

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approve in principle the location of the proposed arboretum to be located at the Water Tower, in principle.

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

## **14. NOTICE OF FUTURE MEETINGS (subject to change)**

- May 1 to 3, 2019 – OSUM Conference
- May 6, 2019 – Strategic Planning Meeting – 7:00 p.m.
- May 8, 2019 – Council – 1:30 p.m.

- May 15, 2019 – Council Facility Tour – Part 2 - Full day
- May 22, 2019 – Council – 7:00 p.m.
- May 29, 2019 – Planning/Council – 7:00 p.m.

## **15. CLOSED SESSION (Committee of the Whole)**

Closed session not anticipated.

## **16. BY-LAWS**

### **1. By-law No. 2019/**

[16 01 ConfirmingApril24Mtg](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (April 24, 2019)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That By-law No. 2019/ to By-law No. 2019/ be given first, second, third and final readings.

## **17. ADJOURNMENT**

The Mayor adjourned the meeting at \_\_\_\_p.m.